

INFOSOFT IT SOLUTIONS

Training | Projects | Placements

Revathi Apartments, Ameerpet, 1st Floor, Opposite Annapurna Block, Info

soft it solutions Software Training& Development 905968394,918254087

KAPOW

Introduction to KAPOW

- **Objective:** To provide an overview of the KAPOW program and its goals.
- **Topics Covered:**
 - What is KAPOW?
 - Importance of career awareness
 - How education relates to career success

Understanding Different Careers

- **Objective:** To expose students to a variety of careers and help them understand what different jobs entail.
- **Topics Covered:**
 - Career clusters and pathways
 - Job descriptions and daily tasks
 - Required education and skills for different careers

Skills for Success

- **Objective:** To teach students essential skills needed for success in the workplace.
- **Topics Covered:**
 - Communication skills
 - Teamwork and collaboration
 - Problem-solving and critical thinking
 - Time management and organization

Exploring Personal Interests and Strengths

- **Objective:** To help students identify their interests and strengths and relate them to potential careers.
- **Topics Covered:**
 - Self-assessment tools
 - Matching interests and strengths to careers
 - Setting personal and career goals

The World of Work

- **Objective:** To provide students with an understanding of the work environment and workplace expectations.
- **Topics Covered:**
 - Workplace etiquette and behavior
 - Professionalism and ethics
 - Understanding different work environments (office, field, remote)

The Importance of Education

- **Objective:** To emphasize the role of education in achieving career goals and success.
- **Topics Covered:**
 - The link between education and career opportunities
 - Lifelong learning and skill development
 - Planning for higher education and training

Financial Literacy

- **Objective:** To introduce students to basic financial concepts and the importance of financial literacy.
- **Topics Covered:**
 - Budgeting and saving
 - Understanding salaries and wages
 - Basics of banking and credit

Career Planning and Preparation

- **Objective:** To guide students in creating a career plan and preparing for the job search process.
- **Topics Covered:**
 - Creating a career plan
 - Writing resumes and cover letters
 - Interview skills and job applications

Field Trips and Guest Speakers

- **Objective:** To provide real-world exposure to various careers through field trips and guest speakers.
- **Activities:**
 - Organizing field trips to local businesses and organizations
 - Inviting guest speakers from different professions
 - Interactive Q&A sessions with professionals

Review and Reflection

- **Objective:** To review the content covered and reflect on what has been learned.
- **Activities:**
 - Group discussions and presentations
 - Reflective essays or journals
 - Celebrating achievements and setting future goals